### **Mailing List Rates and Usage Policy**



The American Academy of Physical Medicine and Rehabilitation (AAPM&R) offers mailing lists to rehabilitation-oriented institutions, organizations, publishers, and businesses wishing to advertise their conferences, products, publications, and services to AAPM&R members. This is an opportunity to reach a world-wide audience of more than 10,000 physiatrists.

To assist in your mailing plan, see previous page for member statistics.

#### **Base Rental Rates**

Lists are available for one-time use only and are delivered electronically in Excel format.

~10 000 N	lames (	II S	Members)

COMMERCIAL LIST RATES	\$2,300	
NONPROFIT LIST RATES	\$2,000	
Additional Charges		
CUSTOMIZED LIST ORDER	Commercial	
CUSTOMIZED LIST ORDER	Nonprofit	
EXPRESS PROCESSING	Commercial/Nonprofit	

#### **Processing**

The order form, plus a sample of the material you wish to distribute, must be mailed or faxed to AAPM&R for approval. AAPM&R requires preapproval of items to be distributed to its members and is the sole judge of the suitability of materials. There is a required minimum of a 10-day lead time to process list orders from date of order form and sample mailing receipt. Express processing is available for an additional cost. Express lists will be processed within 5 business days. Payment must be received in advance of delivery of AAPM&R membership list.

#### **Usage Policy**

AAPM&R membership names and addresses are proprietary and are protected by copyright. AAPM&R is the sole owner of the membership names and addresses and rents its mailing list electronically for one-time use for each approved request. Lists may be provided for a fee to rehabilitation-oriented institutions, organizations, publishers, and businesses wishing to promote products and services to AAPM&R members. AAPM&R requires preapproval of all items to be mailed and is the sole judge of the suitability of materials for mailing to its members. AAPM&R reserves the right to deny requests where the purpose or use may not be considered in the best interests of AAPM&R or its members. Nonprofit institutions wishing to rent the mailing list for educational purposes may purchase mailing lists at a reduced fee. AAPM&R may require verification of an organization's non-profit status.

AAPM&R will not be bound by conditions printed or appearing on order blanks or copy instructions that conflict with provisions of this rate card. Rental of AAPM&R mailing lists to vendors and outside entities does not constitute an endorsement or guarantee of the product or service being marketed. Unless expressly agreed by AAPM&R in writing, any representation by the buyer(s) and/or his client(s) or agent(s), whether overt or implied, of AAPM&R endorsement or guarantee of a product or service is prohibited.

## AAPM&R specifically prohibits use of its membership names and addresses for the following purposes:

- Copying and entering names and addresses from the provided labels into a client's computer database for any purpose; this applies to duplication and/or storage in any form by any means, electronic, mechanical, photocopying, recording, or otherwise. Violations are subject to prosecution under federal copyright laws.
- Membership recruitment mailings or related promotions for external organizations.
- Announcements of educational programs, equipment, or other products and services not related in some way to the field of physical medicine and rehabilitation except for specific AAPM&R-sponsored membership programs/services provided by commercial firms.
- Use of member names and addresses for on-site visits to members' homes/offices for any reason.

#### In addition:

- AAPM&R shall not act as a broker for any product or service provided directly by the purchaser (or their clients) of the mailing lists.
- Direct mailing list brokers or other third parties soliciting the AAPM&R membership mailing labels on behalf of a client assume total responsibility for timely payment to AAPM&R, regardless of the client's payment standing with the broker or third party.
- Use of the list is one-time only and limited exclusively to the specific offer or service as described in the mailing sample submitted in conjunction with the order form.
- · Payment is due in advance.
- AAPM&R does not provide email addresses or authorize usage of Academy email lists.
- The use of AAPM&R membership names and addresses in any of the ways prohibited shall be cause for, at a minimum, permanent disqualification of the buyer(s) and/or his client(s) or agent(s) from use of the AAPM&R membership mailing list. Violation of this policy as set forth above may also be grounds for legal action.

# **Annual Assembly Registrant Mailing List Information**



American Academy of Physical Medicine and Rehabilitation

To order the mailing list, please complete the information on page 13, and either mail, email, or fax with a sample of the materials you wish to distribute. American Academy of Physical Medicine and Rehabilitation (AAPM&R) requires preapproval of materials to be distributed to its meeting registrants and is the sole judge of the suitability of materials.

Email addresses are not included. A separate form is required for each mailing list use request.

Lists will be processed starting mid-July 2023. Call (978)777-8870 ext. 1.

#### **List Rental Information**

- Approval of mail piece is necessary prior to list fulfillment.
- · Lists are available for one-time use only.
- · Electronic (Excel format) only.
- · Payment must be received in advance.
- · For additional information, see attached guidelines.

Please note: Academy policy only permits exhibitor giveaways that are educational and modest in value. This policy does not apply to nonprofit exhibitors or to exhibitors outside of the health care sector. Information on mailing piece must adhere to this guideline.

#### **Rental Cost**

- PRE Annual Assembly Registrant List (US \$1,000 NET)
- POST Annual Assembly Registrant List (US \$1,000 NET)

NOTE: Please provide alternate e-mail on advertising order form (if different from contact).

Visit **www.aapmr.org** for all advertising and sponsorship opportunities. For detailed information on how AAPM&R can fit into your marketing plans or on the Annual Assembly registrant mailing lists, contact:

#### Conventus Media

Chris O'Connell coconnell@conventusmedia.com Office: (978) 777-8870 ext. 1 Cell: (978) 239-1153

#### **AAPM&R Terms and Conditions**

American Academy of Physical Medicine and Rehabilitation (AAPM&R) registrant names and addresses are proprietary and are protected by copyright.

AAPM&R is the sole owner of the names and addresses and rents its mailing list electronically for one-time use for each approved request. Lists may be provided for a fee to organizations, publishers, and businesses wishing to promote products and services to AAPM&R members. AAPM&R requires preapproval of all items to be mailed and is the sole judge of the suitability of materials for mailing to its members. AAPM&R reserves the right to deny requests where the purpose or use may not be considered in the best interests of AAPM&R or its members.

AAPM&R will not be bound by conditions printed or appearing on order blanks or copy instructions that conflict with provisions of this rate card

Rental of AAPM&R mailing lists to vendors and outside entities does not constitute an endorsement or guarantee of the product or service being marketed. Unless expressly agreed by AAPM&R in writing, any representation by the buyer(s) and/or his client(s) or agent(s), whether overt or implied, of AAPM&R endorsement or guarantee of a product or service is prohibited.

## AAPM&R specifically prohibits use of its membership names and addresses for the following purposes:

 Copying and entering names and addresses from the provided lists into a client's computer database for any purpose; this applies to duplication and/or storage in any form by any means, electronic, mechanical, photocopying, recording, or otherwise. Violations are subject to prosecution under federal copyright laws.

- Membership recruitment mailings or related promotions for external organizations
- Announcements of educational programs, equipment, or other products and services not related in some way to the field of physical medicine and rehabilitation except for specific AAPM&R-supported membership programs/services provided by commercial firms
- Use of member names and addresses for on-site visits to members' homes/offices for any reason

#### In Addition:

- AAPM&R shall not act as a broker, through providing its membership mailing lists, for any product or service provided by the purchaser or their clients of the mailing lists.
- Direct mailing list brokers or other third parties soliciting the AAPM&R membership mailing lists on behalf of a client assume total responsibility for timely payment to AAPM&R, regardless of the client's payment standing with the broker or third party.
- Use of the list is one-time only and limited exclusively to the specific offer or service as described in the mailing sample submitted in conjunction with the order form.
- Payment is required prior to list fulfillment.

AAPM&R does not provide email addresses or authorize usage of Academy email lists. The use of the AAPM&R membership names and addresses in any of the ways prohibited above shall be cause for, at a minimum, permanent disqualification of the buyer(s) and/or his client(s) or agent(s) from use of the AAPM&R membership mailing list. Violation of this policy as set forth above may also be grounds for legal action.

Please allow 10 business days to process orders.

## **Mailing List Order Form**

SIGNATURE



ACT NAME	☐ COMMERCIAL ORGANIZ	ZATION	☐ NONPROFIT ORGANIZATION (PLEASE INCLUDE NON-PROFIT TAX-ID#.	
ANY NAME	MAILING ADDRESS/BILI		P.O. BOX NUMBER (IF APPLICABLE	
STATE/PROVINCE, ZIP/POSTAL CODE				
(FOR ELECTRONIC DELIVERY OF LIST AS AN EXCEL DOCUMENT)				
PECIFY LIST: A new order form is require for each mailing.	ed	4404400 5407		
Oviolaniala			FACTS TO HELP YOU COMPLETE THE ORDER FORM	
Quick pick		AAPM&R has more than		
Select one of the most popular mailing lists available in one easy step.  (SPECIFY WITH CHECKMARK)		10,000 members.		
[ ] A. U.S. MEMBERS ONLY (All Member Categories)		<b>Membership Categories</b>		
[ ] B. U.S. AND INTERNATIONAL MEMBERS (All Mer		(Note: International	members are not categorized as Fellows, Associates, and Residents.	
OR, Customize a list		Fellows	Passed both parts of the American Board of Physical Medicine and Rehabilitation (ABPMR) Exam	
Choose one or all of the options below (Additional charges a	apply. See page 2.)	Associates	Completed their residency training or passed Part 1 of the ABPMR exam	
BY MEMBER CATEGORY(IES): (SPECIFY W	VITH CHECKMARK)	Residents		
[ ] Fellows [ ] Associates	] Fellows [ ] Associates		International	
[ ] Residents [ ] International				
AND/OR BY STATE(S):	_			
[ ] All States [ ] Specific States Only (PLEASE	SPECIFY BELOW:)			
AL, AK, AZ, AR, CA, CO, CT, DE, FL, GA, HI, ID, IL, IN, IA, KS, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY				
00, 00, 11, 11, 01, 11, 11, 11, 11, 11,		MAIL OR I	FAX COMPLETED ORDER AND PAYMENT	
		AAPM&R	-	
		Attention: N	Mail List	
Ten working days from receipt of sample m	nailing and		5528, Chicago, IL 60694-5528	
form are required for approval and fulfillme	ent.	,	7)737-6000	
I have read and agree to abide by the AAPM&R Mailin policy listed on page 12 and accept the charges abo	•	info@aapm	k: (847) 563-4191	

DATE

www.aapmr.org